



Policy Name	Intimate Care Policy
Contact Person	Miss G M Jones
Committee	Full Governing Body
Date of Approval	May 2017
Date of the next review	May 2020

Moor Hall Mission Statement

Moor Hall is a caring school which aims to create a stimulating learning environment in which every individual has the opportunity to be the best that they can be.

Moor Hall School Intimate Care Policy

Moor Hall Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Philosophy

At Moor Hall School the spiritual, social, moral and cultural development of all our children and being safe is paramount. We believe that the most important function of the school is to maintain an environment in which every member of the school is able to achieve success and self-fulfilment. There must be a total consistency of expectation that everyone (irrespective of gender, race or culture) should feel safe and secure, have empathy for all others, and place a high value upon individual achievement and personal development.

MOOR HALL SCHOOL ethos in relation to Young Carers.

In intimate care situations, the child's safety, dignity and privacy are of paramount importance. Children requiring intimate care will be treated respectfully at all times.

'Intimate care' covers any task that involves the washing, touching or carrying out a procedure to intimate personal areas and is associated with bodily functions and personal hygiene, including, toileting, washing and dressing.

Staff at Moor Hall School, who provide intimate care, will do so in a professional and safe manner at all times. Staff are to be fully aware of safeguarding issues and will have relevant training (eg: health and safety, child protection, manual handling) before providing intimate care.

No child should suffer distress or pain as a result of receiving intimate care. Staff are not to hold the pupils whilst being involved in intimate care.

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Care plan (if required)

Staff will work in partnership with parents or carers to provide care appropriate to the needs of the individual child and together will produce a care plan. The care plan will set out:

- What care is required
- Number of staff needed to carry out the task (if more than one person is required at one time, reasons will be documented)
- Additional equipment required
- Child's preferred means of communication (eg verbal, visual)
- Child's level of ability - what tasks they are able to carry out by themselves

Best practice.

When intimate care is given, the member of staff will explain fully each task that is carried out, and the reasons for it.

Staff will encourage children to do as much for themselves as they can.

We have policies in place that promote safe recruitment, as well as having sound staff supervision, safeguarding and intimate care procedures; together these ensure that should a child need consistent care from one member of staff, the child's safety and well-being will not be compromised.

Protecting children.

Staff are familiar with the Local Safeguarding Children Board booklet '*Recognising The Signs Of Child Abuse* and the *What To Do If You're Worried A Child Is Being Abused*' flowchart.

The Schools and Moorhens s procedures reflect the guidance in the Government guide ***Working Together to Safeguard Children (2012)***.

All staff have received level one Safeguarding and Child Protection training and have read the Moor Hall School Safeguarding and Child Protection Policy. All staff adhere to the procedures and guidelines set out in this policy.

If a member of staff is concerned about any physical changes to a child, such as marks, bruises, soreness etc, they will inform one of the designated SDL (Senior Designated Leads) immediately. The **Safeguarding Children** policy will then be implemented. The SDL lead is Gwendda Jones and the other SDL is Mrs Rosie Gore

If a child makes an allegation against a member then the Safeguarding Procedures will be followed.

Dealing with blood and body fluids.

Blood, vomit, urine and faeces will be cleaned up immediately and disposed of safely by double bagging the waste and removing it from the premises. When they are dealing with body fluids, staff will wear personal protective clothing (disposable plastic gloves and aprons) and will wash themselves thoroughly afterwards. Soiled children's clothing will be bagged to go home - staff will not rinse it. Children will be kept away from the affected area until the incident has been dealt with fully.

Staff at Moor Hall School and Moorhens will maintain high standards of personal hygiene, and will take all practicable steps to prevent and control the spread of infection. After staff have supported during intimate care, then hands should be washed with soap to protect both themselves and the child/ other children from cross-contamination.

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2012): Safeguarding and Welfare Requirements: Equal opportunities [3.66] and Child protection [3.6]*

Safeguarding:

At Moor Hall School, safeguarding and child protection is paramount and we are fully committed to ensuring the welfare and safety of all our children. We believe that pupils have a right to learn in a supportive, caring and safe environment which includes the right to protection from all types of abuse; where staff are vigilant for signs of any pupil in distress and are confident about applying the processes to avert and alleviate any such problems. If any behaviour is a concern in relation to safeguarding Moor Hall School procedures and processes will be followed at all times in accordance with the Safeguarding and Child Protection Policy.

Any concerns will be referred to the Safeguarding Designated Lead - Gwendda Jones or in her absence Mrs Rosie Gore as procedures state.