



6th May 2021

Dear Parents/Carers

We are delighted to welcome your child and family to Moor Hall Primary School and we are very much looking forward to meeting you all.

The information below will give you an outline of our approach to welcoming your child and yourselves into our school community – more specific information about times/transition session group allocations etc. will follow in due course. We hope this provides you with the key dates you need before your child starts school with us in September 2021.

New Parent Information Sessions

The Senior Leadership Team will be running an after-school Teams session for new parents to share important information about the school and expectations/routines for September. Dates for this will be shared in due course and invitations will be sent out. (There will be more than one Teams session but all sessions will cover the same content.)

The session will cover topics such as:

- The transition process
- The Early Years curriculum
- Staffing in Early Years (Ladybirds and Butterflies)
- Uniform
- School meals
- Moorhens (Before and After School Club)
- Our school Parents' Association (PA)

Transition sessions

Children will be invited into school for 'Stay-and-Play' sessions on Friday 2nd July, Friday 9th July and Friday 16th July. These sessions will take place in groups of 20 throughout the day – we will let you know shortly which time your child has been allocated.

The 'Stay-and-Play' sessions will follow a set routine. This will include a welcome song/dance, a range of free-choice activities and will end with a story. In order for your child to feel comfortable in their new surroundings, the sessions will mostly be child-led and will allow staff the opportunity to engage with them at their preferred choice of activity.

We would ask that parents leave children with us for these sessions, as we're still currently not permitted to have large groups of parents in the building, and then collect at the end of the session.

September transition week

During the first week in September, we will be running a transition week to settle the children into school. Children should be in school uniform for these sessions.

Each class of 30 will be split into two groups of 15 for the purpose of transition – you will be informed whether your child is in Group A or Group B. Children will experience 2 morning sessions (including lunch) and 2 afternoon sessions before being in school full time from the Friday.



Headteacher: Mr Andrew Steggall

Rowallan Road Sutton Coldfield West Midlands B75 6RE

T +44 (0)121 675 3966 F +44 (0)121 675 4501

E enquiry@moorhall.bham.sch.uk W www.moorhall.bham.sch.uk



Transition Week	Monday 6 th September	Tuesday 7 th September	Wednesday 8 th September	Thursday 9 th September	Friday 10 th September
9:30am– 12:30pm (including lunch)	GROUP A	GROUP B	GROUP A	GROUP B	GROUP A GROUP B
1:00pm – 3:00pm	GROUP B	GROUP A	GROUP B	GROUP A	GROUP A GROUP B

*We are currently running staggered entry and exit times for school due to Covid-19 guidelines. The times for transition week stated above fit inside these current times. We will confirm start and end times for Early Years children in future communication – these will apply from Monday 13th September when the children are doing full days.

Pre-school transition conversations

During May, we will be contacting pre-school settings to have transition meetings with them about your child. You will also receive a phone call from a member of staff at school during the w/c 21st June. This call will last for 10-15 minutes and will help us gather some information about your child and also provide you with an opportunity to speak about any key information you might wish to share. We will use the information gathered from these transition conversations to decide on class allocations which will be shared with you from w/c 5th July.

School website

We will be publishing information on our school's website to help with transition. All information sent to you via email will be saved here; please find the route to this information below:

- www.moorhall.bham.sch.uk
- 'Children' tab at the top
- 'New Reception Intake' tab at the top

In the meantime, we would ask that you complete the attached booklet and return it back to us either by email (enquiry@moorhall.bham.sch.uk) or by dropping it into our school office by **Tuesday 18th May**. We also ask that you include with the booklet:

- **A copy of your child's birth certificate**
- **A copy of a recent utility bill/bank statement**
- **A recent photograph of your child (head and shoulders)** for us to use on their coat pegs and to also help our reception teachers learn to recognise your child before they start school.

Copies of the booklet are available from the school office should you prefer a hard copy.

We look forward to meeting you and welcoming our class of 2021/2022.

Yours faithfully,



Mr A Steggall
Head Teacher



Headteacher: Mr Andrew Steggall
Rowallan Road Sutton Coldfield West Midlands B75 6RE
T +44 (0)121 675 3966 F +44 (0)121 675 4501
E enquiry@moorhall.bham.sch.uk W www.moorhall.bham.sch.uk





Headteacher: Mr Andrew Steggall

Rowallan Road Sutton Coldfield West Midlands B75 6RE

T +44 (0)121 675 3966 **F** +44 (0)121 675 4501

E enquiry@moorhall.bham.sch.uk **W** www.moorhall.bham.sch.uk

